Abstract and Workshop Submission Guidance 2019

We welcome applied research abstracts, methodological abstracts, and workshop applications relevant to epidemiology, public health, health services research, health &/or social policy, health behavioural, biostatistics, health geography, health demography, medical sociology, health economics, health psychology, medical anthropology and related disciplines.

The deadline for all submissions is **23:59 (GMT), Friday 1st March, 2019**.

Submissions will be assessed by four independent reviewers after all abstracts and workshop applications have been received. Accepted abstracts will be published in a supplement to the Journal of Epidemiology and Community Health.

**General instructions**

1. You will be asked to indicate if you are submitting an **applied research abstract**, a **methodological abstract**, or a **workshop application**. Please make sure you select the correct type and follow the appropriate instructions below.

2. You will be asked to indicate whether your abstract or workshop is primarily quantitative, qualitative, or mixed methods. This is to assist with assigning appropriate reviewers.

3. You will be asked to provide three key words that describe your abstract – this is to help the organisers place accepted presentations into themes and groupings, so **the order you enter these is important**.

4. After your abstract or application is submitted, it may be accessed and amended using your email address, the password you chose, and the reference number which will be emailed to you. Deadline for receipt/amendment of abstracts: **23:59 (GMT), Friday 1st March, 2019**.

5. All correspondence about your submission will be by email so please make sure you have provided an email address that is current and that you access it regularly. If you have any problems with the online submission, please contact Nicola Hardaker Hg3 Conferences Ltd at: Nicola.Hardaker@hg3.co.uk

**Applied research abstracts**

1. Applied research abstracts should be a **maximum of 400 words** (excluding the title and sub-headings)

2. They should be structured into four sub-headings, such as: Background, Methods, Results, and Conclusions. There is some flexibility in the selection of headings, which include: Aim, Rationale, Background, Setting, Data, Methods, Results, Discussion, Conclusion.

3. They must include results, including statistical tests where appropriate. Abstracts stating that 'results will be presented' will not generally be considered but results of ongoing analyses are acceptable as are the results of ongoing systematic reviews. No references, tables or figures are permitted. The online submission form will help impose some of these format restrictions (e.g. word count and sub-headings).

**Methodological abstracts**

1. Methodological abstracts should be a **maximum of 400 words** (excluding the title and sub-headings).
2. They must report true methodological research, where the 'method' is the focus. Examples include the development of new methods, evaluation of new or existing methods, or insights into the application or interpretation of new or existing methods.

3. They should be structured into four sub-headings, selected from Aim, Rationale, Background, Setting, Data, Methods, Results, Discussion, Conclusion.

4. They should report results however brief; it is not acceptable to state 'results will be presented'.

5. No references, tables or figures are permitted. The online submission form will help impose some of these format restrictions (e.g. word count and sub-headings).

Workshop applications

1. Workshops applications should be a maximum of 800 words (excluding the title and sub-headings)

2. They should be structured into the following four sub-headings: 1) Context and relevance, 2) Aims and learning objectives, 3) Structure, 4) Facilitators.

3. No references, tables or figures are permitted. The online submission form will help impose some of these format restrictions (e.g. word count and sub-headings).